

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, April 10, 2025

7:00 P.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Devin Sakaria	Student Delegate

ABSENT

Robert Koonin
Leigh Minsky

6:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded by Mr. Levine and carried by a vote of 7-0, that the Board of Education adjourns to Executive Session at 6:00 p.m., to discuss legal issues. Ms. Ben-Levy moved, seconded by Mr. Levine to adjourn executive session at 7:08 p.m.

Called the meeting to order at 7:15 pm

7:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Treasurer's Report for February 2025 (**Attachment T**)

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 5-0, (Messrs. Koonin and Minsky absent) to accept the Treasurer's Report for February 2025.

Recommendation to accept the Claims Auditor's Report for March 2025

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 5-0, (Messrs. Koonin and Minsky absent) to accept the Claims Auditor's Report for March 2025.

Recommendation to accept the minutes from the following meeting:
March 20, 2025

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Koonin and Minsky absent), to accept the minutes for March 20, 2025.

Board President's Comments

Ms. Ben-Levy wished everyone a happy and healthy holidays and a wonderful recess.

Superintendent's Comments

Ms. Brown commented on the ELA test for grades 3-8 test that were taken this week. She publically acknowledged the teaching staff and building administration for the terrific work they have done in "preparing our students with the tools they need to be competent and feel supported as they take these exams". This year grades 4-8 students had to take the computer-based exams online. There were technical issues taking the test due to the entire State of New York students signing on at the same time. Ms. Brown spoke about how well the staff handled this issue. Ms. Brown expressed how concerned she was about the impact this had on our younger learners. The next day there were additional computer issues, but the impact was minimal. The district had a 20% opt out rate. Due to the technical issues the following day, there were additional students who opted out of taking the test.

Ms. Brown wished everyone a happy and healthy holiday.

Board President's Comments

Ms. Ben-Levy commented on the adoption of the 2025-2026 school budget this evening. She expressed how this budget represents a great deal of hard work, thought and effort and presents a spending plan that will serve the students of this community with a forward thinking visionary plan. This will allow our students to have innovative and groundbreaking experiences and opportunities not offered in other

districts. Ms. Ben-Levy thanked the staff and members of the Board for their hard work.

In addition, Ms. Ben-Levy spoke about the impact the lack of adoption of the New York State Annual budget has on the District. The district is adopting their budget not knowing the exact amount of state aid the district will be receiving.

Student Delegate's Comments

Mr. Sakaria updated the Board on the events at the High School:

- Clash of the Classes held by the OCC. Due to a great publicity team there was an increase in class participation. The sophomore class won.
- The RCP presented the show *Mama Mia*. He spoke about the great performances of the cast. Over 1000 community members attended the performances.
- Winterguard did an amazing job.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

Ms. Ben-Levy made a motion to move the personnel section out of order, seconded by Mr. Dubner carried by a vote of 5-0, (Messrs. Koonin and Minsky absent).

On behalf of the Board of Education, Ms. Ben-Levy welcomed Shannen Delaney, Physics teacher.

Ms. Delaney expressed how she is looking forward to working in Roslyn.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum by unanimous consent, seconded by Mr. Levine carried by a vote of 5-0, (Messrs. Koonin and Minsky absent).

Ms. Ben-Levy made a motion to move each and every item on the consent agenda and agenda addendum by unanimous consent, seconded by Mr. Dubner carried by a vote of 5-0, (Messrs. Koonin and Minsky absent).

Ms. Ben-Levy recognized the tenure appointments on this evening's agenda.

Ms. Brown spoke about her recommendations to the Board of Education for this year's tenure recipients. She explained teachers earn their tenure it is not something that is just given and to earn tenure in Roslyn is a major accomplishment. Ms. Brown expressed

how happy she is to have these individuals spend their career here at Roslyn.

On behalf of the Board of Education, Ms. Ben-Levy expressed her appreciation for the individuals who have earned tenure.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board’s official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
72	Cristian Gonzalez	Probationary Appointment	Teaching Assistant (new)	EH	4/28/25	Prob. Ends 4/27/29*	Teaching Assistant	Phys. Ed., Grade 3/Step 1**, Per RPA Contract
73	Kerriann Jannotte	Appointment	CSE Representative (as needed)		7/1/25	8/31/25		Per RTA Contract
74	Abbey Farnan	Substitute Appt. Special Ed. 12 Month Program	Paraprofessional		7/1/25	8/11/25		Per RPA Contract
75	Brianna Kohler	Substitute Appt. Summer Academy & Special Ed 12	Nurse		6/30/25	8/11/25		Per RTA Contract

		Month Program						
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P.2 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
		Delete #1 on Orig. P.2						
		Delete #2 on Orig. P.2						
5	Antonio Serrano	Probationary Appointment	Custodian (D.Kraja)	HS	On or about 4/11/25*		Comp	Grade 3/Step 1, Per RCBDMA Contract
6	Dana Plavin	Probationary Appointment	.71 Food Service Worker (L. Crosdale)	MS	On or about 4/28/25*		Labor	Grade 4, Step 2, Per RFSA Contract

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Garden City Union Free School District
 Services: Health and Welfare Services for 2 students attending out of district schools for the 2024-2025 school year
 Fees: \$1,246.16 per student
 Total estimated to be \$2,492.32

- (ii) Contractor: Hempstead Union Free School District
 Services: Health and Welfare Services for 3 students attending out of district schools for the 2024-25 school year.
 Fees: \$1,091.57 per student
 Total estimated to be \$3,274.71

- (iii) Contractor: Manhasset Public Schools
 Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in Manhasset for the 2024-25 school year
 Fees: Total estimated to be \$15,000.00

- (iv) Contractor: Plainview-Old Bethpage Central School District
 Services: Health and Welfare Services for 16 students attending out of district schools for the 2024-2025 school year
 Fees: \$1,084.80 per student
 Total estimated to be \$17,356.80
- (v) Contractor: White Plains City School District
 Services: Health and Welfare Services for 1 student attending out of district schools for the 2024-2025 school year
 Fees: \$1,295.66 per student
 Total estimated to be \$1,295.66
- (vi) Contractor: Quantas Advisors, LLC
 Services: Consulting services for compliance with the Affordable Care Act for the period July 1, 2025 through June 30, 2026
 Fees: Total estimated to be \$20,000.00
 (Agreement is subject to review and approval by district counsel)

The following items [(vii) through (ix)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget:

- (vii) Contractor: Cerebral Palsy Association of Nassau County Inc.
 The Children’s Learning Center
 Services: Instructional services for the 2024-25 school year
 Fees: **611 Grant**
 \$2,079.00 per student (1 student)
 Total will be \$2,079.00
- (viii) Contractor: The Summit School (Jamaica)
 Services: Instructional services for the 2024-25 school year
 Fees: **611 Grant**
 \$2,079.00 per student (2 students)
 Total will be \$4,158.00
- (ix) Contractor: Variety Child Learning Center
 Services: Instructional services for the 2024-25 school year
 Fees: **611 Grant**
 \$2,079.00 per student (13 students)
 Total will be \$27,027.00
619 Grant
 \$619.00 per student (13 students)
 Total will be \$8,047.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-5900-307	SP ED SUM EDU PROG CONTR	\$110,000.00
	Subtotal	\$110,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2815-430-03-9000-307	HLTH SVCES OTHER	\$110,000.00
	Subtotal	\$110,000.00

REASON FOR TRANSFER REQUEST: To supplement Health & Welfare expenses for students attending private schools.

B.4. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$20,000.00
	Subtotal	\$20,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$20,000.00
	Subtotal	\$20,000.00

REASON FOR TRANSFER REQUEST: To cover the cost of purchasing new Chromebooks.

B.5. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2855-156-08-6800-309	COACH STIPENDS - HS	\$37,730.13
2855-156-09-6800-309	COACH STIPENDS - MS	\$40,000.00
	Subtotal	\$77,730.13

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2855-429-08-6800-309	INTER-SCH UNIFORMS HS	\$47,730.13
2855-450-08-6800-309	INTER-SCH SUPPLIES HS	\$30,000.00
	Subtotal	\$77,730.13

REASON FOR TRANSFER REQUEST: To cover the cost of additional athletic uniforms and supplies.

B.6. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2060-430-03-9000-301	RESEARCH- CONTRACTED SVCS	\$12,000.00
2070-430-03-9000-301	CONTR SVCES PROF DEVEL	\$10,000.00

2110-471-03-9000-301	TCHG TUITION FOSTER CARE	\$ 3,800.00
	Subtotal	\$25,800.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-480-03-9000-301	NEW TEXTBK SERIES	\$25,800.00
	Subtotal	\$25,800.00

REASON FOR TRANSFER REQUEST: To purchase new textbooks for both elementary school social studies and high school math classes.

B.7. Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2330-430-03-5800-304	ADULT ED CONTR	\$ 963.00
2330-436-03-5800-304	ADULT ED PRINTING	\$7,800.00
	Subtotal	\$8,763.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1480-490-03-9000-304	COMM RELATIONS PRINTING	\$8,763.00
	Subtotal	\$8,763.00

REASON FOR TRANSFER REQUEST: To cover the fee for printing the Adult Education brochures for the spring sessions through Nassau BOCES.

B.8. Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$10,500.00	EH Prof. Svcs.	2110-245-04-25OT	H25-00011	P06
\$2,530.49	EH Prof. Svcs.	2110-245-04-25OT	H25-00011	P07
\$2,530.49	HS Prof. Svcs.	2110-245-08-25OT	H25-00042	P07

B.9. RESOLVED that the Board of Education hereby approves the Inter-Municipal Agreement for the 2025-2026 school year between Roslyn and East Williston UFSD for the transportation of children, subject to approval by counsel, and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education.

- B.10.** Joint Northwest Transportation Bid with Carle Place UFSD, East Williston UFSD, Glen Cove Schools, Great Neck UFSD, Herricks UFSD, Manhasset UFSD, North Shore Central SD, Port Washington UFSD, Roslyn UFSD and Westbury UFSD

WHEREAS, it is the plan of a number of public school districts in Nassau County, New York to bid jointly Transportation Services, and

WHEREAS, the Roslyn Union Free School District is desirous of participating with other school districts in Nassau County in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, the Roslyn Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby appoints the Business Official or his/her designee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Roslyn Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and

BE IT FURTHER RESOLVED, that the Roslyn Union Free School District Board of Education agrees to assume its proportionate share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Roslyn Union Free School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all business directly with the successful bidder(s).

- B.11.** Recommendation that, pursuant to receipt of a gift in the amount of \$4,800.00, the Board of Education hereby accepts the gift, and hereby establishes the Roslyn Networking Group High School Scholarship Award to be accounted for in the CM Fund. The Senior Awards Committee will make the selection each year based on the following criteria:

- Two Seniors
- Outstanding academic achievement
- Exemplifies leadership, dedication, integrity, kindness and perseverance
- Demonstrates empathy toward others and a passion for making a positive impact on their school and community
- Financial need based

- \$1,600.00 each

B.12. Extraclassroom Activity Treasurer Reports (Attachment B.12.)

High School, February 2025

Middle School, February 2025

- B.13.** Recommendation to accept, pursuant to receipt by the Roslyn UFSD, a donation from NYSIR (New York Schools Insurance Reciprocal), in the amount of \$1,000.00, to be appropriated to 2110.450.04.9000.401 in order to supplement the purchase of classroom signs at East Hills School, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

Addendum

- B.14.** Recommendation to approve a payment in the amount of \$50,314.80, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 1/31/2025.

- B.15.** Recommendation to approve a payment in the amount of \$59,137.04, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 2/28/2025.

- B.16.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.16.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 4, 6, 7, 10, 17, 19 and 20, 2025.

- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 28, 2025, March 3, 5, 10, 13, 18, 19 and 27, 2025.

- C&I.3** Recommendation to approve Allyson Weseley to attend the International Science and Engineering Fair, as a Grand Awards Judge, in Columbus, Ohio from May 13, 2025 through May 15, 2025 at an estimated cost to the district not to exceed \$1,290.20.

- C&I.4** Recommendation to approve the contract between Textbook Central and the Roslyn School District for management of textbook distribution to non-public school children for the 2025-2026 school year at \$33.95 per student administrative fee plus cost of textbooks (approximately 171 students) for an estimated total fee to the district of \$28,000.00.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

BOARD OF EDUCATION:

BOE.1 WHEREAS, the Board of Education of the Roslyn Union Free School District desires to embark upon the following capital improvements at the District's facilities: (1) replacement of District-wide roof top units; (2) District-wide hazardous material abatements; (3) District-wide roof replacements; (4) District-wide oil tanks, septic systems, and fuel alarm system repairs, replacements and upgrades; (5) purchase and installation of generator at Facilities/Transportation buildings; (6) auditorium replacements and upgrades (including but not limited to: curtains, projection screens and state/audience lighting seating) at Roslyn High School; (7) renovation and reconstruction of Harbor Hill School baseball field (including but not limited to: field upgrades, backstop replacement, foul poles installation, dugouts, fencing, seating, bleachers and scoreboard); (8) District-wide renovation and upgrades of classrooms, offices lectures/conference rooms seating and floors; (9) acoustic renovations at Roslyn High School; (10) District-wide elevator upgrades; (11) fire alarm upgrades at East Hills School; and, (12) exterior security booths upgrades and installation at the Middle School (hereinafter the "Projects"); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1)); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings (Section 6 NYCRR 617.5(c)(10)); and

WHEREAS, the purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials growth is classified as a Type

II Action under the current Department of Environmental Conservation SEQR Regulations (Section 6NYCRR 617.5 (c)(31)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1), (2), (10) and (31) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

BOE.2 BE IT RESOLVED that the Board of Education hereby adopts the budget in the amount of \$136,811,323 be presented to the qualified voters of the district at the Annual Meeting on May 20, 2025, and

BE IT FURTHER RESOLVED that the Board of Education hereby authorize the submission to the State Education Department and publication of the 2025-2026 Property Tax Report Card. (**Attachment BOE.2**)

BOE.3 Recommendation to adopt the 2025-2026 Board of Education Calendar of Meetings (**Attachment BOE.3**)

BOE.4 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the First Amendment to the Agreement between the District and Mercury Public Affairs, LLC extending the term of the Agreement for the provision of consulting services;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said First Amendment on behalf of the Board of Education.

BOE.5 WHEREAS, the Roslyn Union Free School District received a Report from the Office of the State Comptroller titled "Information Technology Equipment Inventory Records", Report No. 2024M-91 on February 21, 2025 (the "Audit Report"); and

WHEREAS, Section 2116-a(3)(c) of the Education Law requires the District to prepare a Corrective Action Plan in response to said Audit Report within ninety (90) days of receipt of the Audit Report; and

WHEREAS, the District Administration prepared a Corrective Action Plan in response to the recommendations contained in the Audit Report; and

WHEREAS, the Citizens Audit Advisory Committee reviewed the recommendations contained in the Audit Report and reviewed and approved the Corrective Action Plan prepared in response to same; and

WHEREAS, the Citizens Audit Advisory Committee recommends that the Board of Education approve the Corrective Action Plan; and

NOW THEREFORE, BE IT RESOLVED that, based upon its review of the Corrective Action Plan, and the recommendation of the Citizens Audit Advisory Committee, the Board of Education hereby approves and adopts the Corrective Action Plan in the form annexed hereto; and

BE IT FURTHER RESOLVED that the Board of Education directs the District Administration to file the Corrective Action Plan with the Office of the State Comptroller and the New York State Education Department on behalf of the Board of Education; and

BE IT FURTHER RESOLVED that the President of the Board of Education is hereby authorized to sign the Corrective Action Plan submission to the Office of the State Comptroller and the State Education Department on behalf of the Board of Education.

Public Comments #2

No public comment.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Koonin and Minsky absent), to adjourn at 7: 40 p.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**